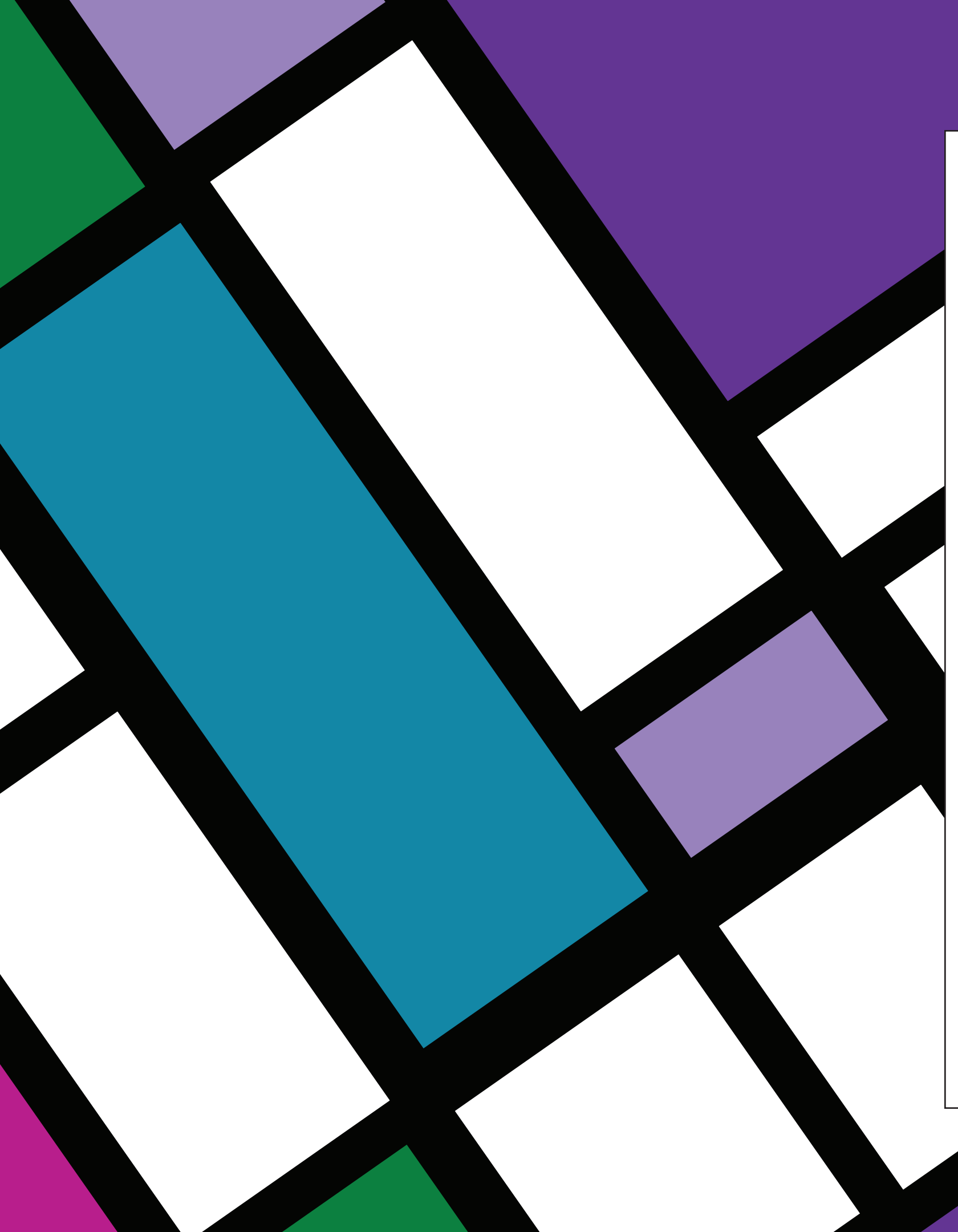


SERVICES



Our monthly packages ensure your books are always up-to-date, allowing you to easily manage cash flow. We always want you to know where you stand financially so you can forecast for expenses and investments in your business, including any upcoming tax liabilities. Whether we work with you on bookkeeping and payroll or collaborate with you as your outsourced CFO, we want you to be able to make sense of what counts.

ONGOING	EMERGING	ESSENTIALS	ESTABLISHED	ELITE
Cash Basis	✓	✓		
Accrual Basis (AR and AP matching)		✓	✓	✓
Sales Tax Filing & Payment		Starting from \$50/mo	✓	✓
Quarterly Meetings	✓	✓		
Monthly Meetings			✓	
Weekly Meetings				✓
Office Hours	✓	✓	✓	✓
Monthly Categorization	✓	✓		
Weekly Categorization			✓	
Daily Categorization				✓
Monthly Journal Entries	✓	✓	✓	✓
Property / Class Tracking		✓	✓	✓
Cash Flow Forecasting			✓	✓
Budgeting - Yearly & Monthly			✓	✓
Outsourced CFO & Bookkeeping - Job Costing			✓	✓
Scenario Analysis				✓
Cash Management (Billpay - Business or Personal)				✓
CFO & Profit First - Profitability Forecasting				✓
ONGOING PAYROLL SERVICES	EMERGING	ESSENTIALS	ESTABLISHED	ELITE
Payroll Import & Tieout	✓	✓	✓	✓
Payroll Processing	Starting from \$75/mo	Starting from \$75/mo	✓	✓

PACKAGE ADD-ONS	PRICING
Financial Coaching - Enlightenment Session	From \$350
Financial Coaching - 3-Month, 6-Month, 9-Month Packages Available	Custom
Business Tax Return	Custom
Personal Tax Return	Custom
Comprehensive Tax Plan	Custom
AL A CARTE	PRICING
QuickBooks Setup and Customized COA with two Months of Office Hours Included	\$750
Excavation - Audit	\$500
Renovation	Custom
Bookkeeping - Startup Package	\$1750
Spot Profitability Analysis	\$750
Financial Coaching Packages	3 months 6 months 9 months
Payroll & Payroll Import Setup	\$250
Profit First Implementation Consulting – 12 Week Program	\$2997

AVAILABLE AS STAND-ALONE SERVICES

Accounting / Bookkeeping Services

- Bookkeeping renovation services to bring accounts up to date
- QuickBooks accounting setup
- QuickBooks training and resources
- Payroll services
- Sales tax e-filing and payment
- Office Hours - Live bookkeeping Q&A offered every other week

Profit First Services

- Quick Assessment
- Profit assessment
- ECROP (Evaluation Conversion and Roll-Out Plan)
- Allocation tool

VIP Day

- Quickly take your business from merely surviving to fully thriving with a business financial strategy completed in only one day! Spend one day with your fractional CFO and plan your year, explore Profit First, or collaborate for analysis, capital control or reassurance of the financial health of your business. This VIP day is completely customized for you and your business. Call to customize your day.

Office Hours

- Office Hours is for the do-it-yourselfer who likes to keep their books clean. Our live coaching program is a virtual meeting, offered twice a month, covering an array of topics related to accounting for small businesses. As a member of this valuable program, you'll meet with us and other business owners in our virtual community as we answer your questions about Quickbooks or bookkeeping in general. For a low \$125 monthly payment (6-month minimum), you can receive guidance and advice through this live access.

Financial Coaching

- This program was designed to assist business owners in both personal and professional capacities. It is an opportunity to assess and gain clarity around your financial situation, improve money habits, and create a plan or budget to reach your financial goals. It also provides an expert resource that complements the revenue and profitability support you may already receive from us. We are here to encourage and assist you in reaching your monetary objectives. Call us for more information.



LANG ACCOUNTING SERVICES FAQ

What does a 'check-in' entail?

We will meet remotely (via Zoom) for up to 45 minutes on the frequency specified for your package. We will go over any financial statement updates, discuss financial statements analysis, and other questions and concerns. Profit First service will include an additional 45 minutes (making it up to a 90-minute call) to discuss your customized roll-out plan, allocation percentages, revenue / expense analysis, and other Profit First questions and concerns.

What do 'Payroll Services' include?

Processing monthly / semi-monthly / every other week / weekly payroll. This includes:

- Calculating gross payroll, and processing net payroll to employees via direct deposit,
- Federal and state taxes calculated and withheld,
- Social Security and Medicare tax calculated and withheld,
- All taxes submitted electronically on the IRS / Department of Revenue determined schedule,
- All quarterly and annual tax forms (941, state withholding, state unemployment, federal unemployment 940) filed and submitted to the required agencies,
- W-2s electronically filed, and mailed to employees by the deadline

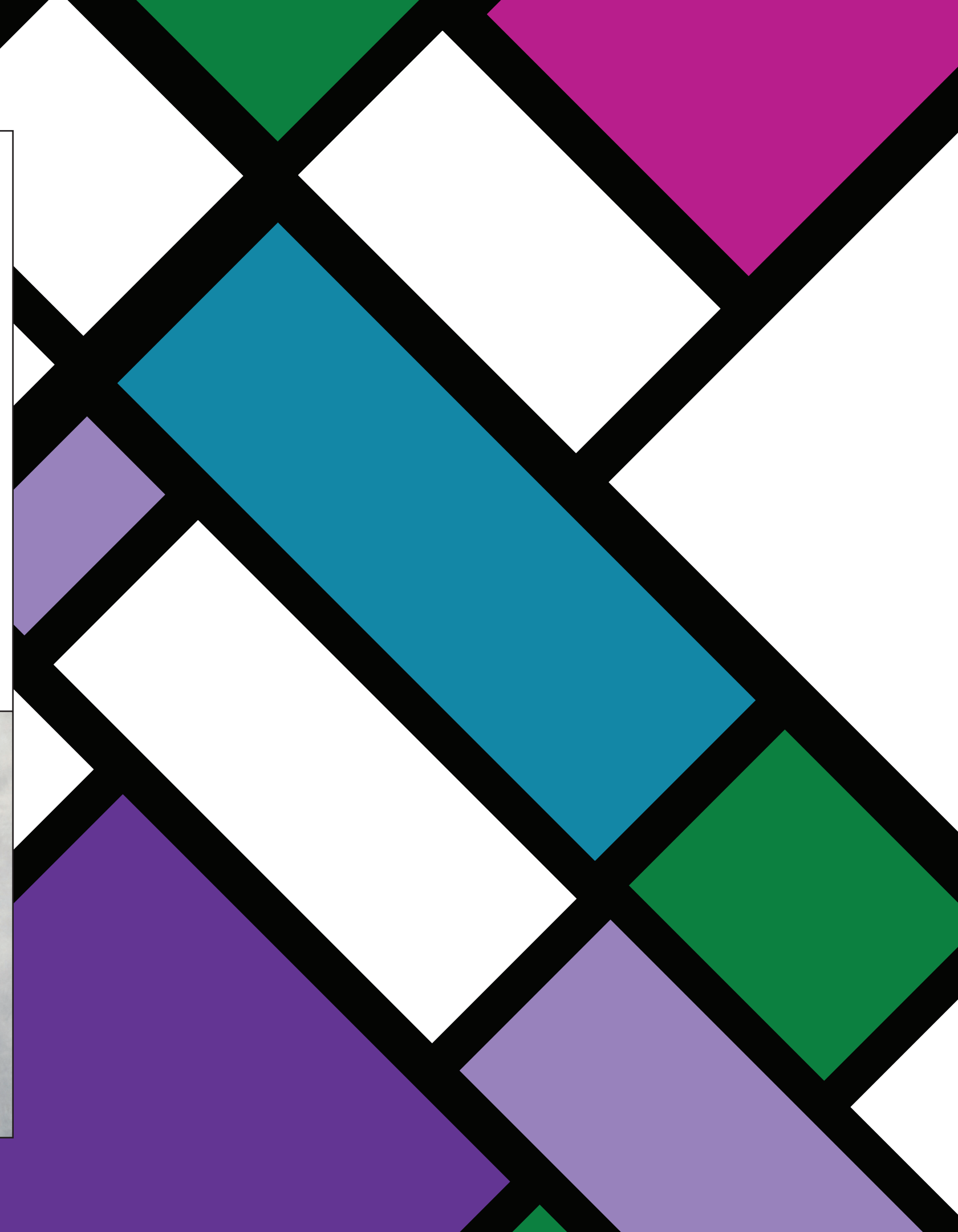
What do 'Sales Tax Services' include?

Calculating, and filing Transaction Privilege Tax / Sales Tax on a monthly or quarterly basis to the State Department of Revenue. Making your payment electronically to the State Department of Revenue.

What is Profit First?

Visit langaccountingservices.com to find out about an amazing behavioral-based cash management system!







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